

SEPTEMBER/2014

05 - Deadline for students that did not enroll in the second semester of 2013 to request special leave from School Registration Office.

07 - Holiday (Independence Day).

26 - Deadline for cancellation of enrollment in disciplines of the semester.

26 – Deadline for enrollment postponement, regardless of the signature of the professors of the disciplines.

29 - School recess - Celebration of the Civil Servant Day.

30 - Holiday (Anniversary of Viçosa).

OCTOBER/2014

12 - Religious Holiday (Nossa Senhora Aparecida).

17 - Ceremony for completion of graduate studies.

20-25 - Symposium on Academic Integration - SIA-UFV.

31 - Deadline to deliver request for extension of the time for completion of course, at the graduate program coordination office.

31 - Deadline for postponing registration, dependent on proof of compliance with the requirements of the ongoing disciplines, especially as to attendance, which must be certified by the professors in charge.

31 – Deadline for the coordinators to deliver the requests for extension of the time for completion of course at the the Research and Graduate Studies Office

NOVEMBER/2014

02 - Holiday (All Souls).

14 - Deadline for departments to provide to the School Registration Office the final list of the disciplines that will be offered in the first semester of 2015, according to the proposed class schedule published on the School Registration Office website.

15 - Holiday (Proclamation of the Republic).

28 - Deadlines for Departments to forward to the School Registration Office the list of disciplines that will be offered in summer term.

28- First day for applying for registration, through the SAPIENS system, in disciplines offered in the first semester 2015. Acceptance will be based on the study plan.

28 – Deadline for requesting, at the Research and Graduate Studies Office, the validation of Graduate Program Diplomas issued by foreign higher education institutions.

DECEMBER/ 2015

05 - End of classes of second semester.

12 – Deadline for departments to release the concepts (marks) of the second semester of 2014 on the SAPIENS system.

19 – Deadline for the Research and Graduate Studies Office to approve study plans, in the management computer system (Sistem Gestor), for the purpose of enrollment in the first semester of 2015.

19 – Deadline for departments to submit to the School Registration Office the forms for changing the concept “I” assigned in the second semester of 2014.

19 – Deadline for requesting enrollment, through the SAPIENS system, in the first semester of 2015. Acceptance will be based on the study plan.

JANUARY/2015

10 – Deadline for the graduate program coordinators to release a response to the applicants for registration in the first semester of 2015.

5 and 6 – Enrollment, via the SAPIENS system, in the disciplines to be provided in summer term.

7 - Beginning of summer term.

12 to 30 - Period for non-degree bound students to apply, at the departments, for disciplines provided in the first semester of 2015. Applications from students enrolled in other Brazilian or international institutions may be sent at any time and will be analyzed individually.

FEBRUARY / 2015

06 - Deadline for the Research and Graduate Studies Office to forward to the School Registration Office the processes of the applicants selected to take disciplines in the first semester of 2015 as non-degree bound and degree-bound students. Enrollment in *Tópicos e Problemas Especiais* (Special Issues and Problems) can be carried out at any time.

10 – Deadline for the Research and Graduate Studies Office to release, at www.ppg.ufv.br, the results of the applications for enrollment in disciplines as non-bound students, according to approval by the coordinators of the disciplines for the first semester of 2015. Enrollment in *Tópicos e Problemas Especiais* (Special Issues and Problems) can be carried out at any time.

Note.: The result of the application of bound students will be communicated directly to the applicant by the Research and Graduate Studies Office.

13 - End of the summer period.

20 - Deadline for the Departments to release the concepts (marks) of the summer term on the SAPIENS system.

20 – The School Registration Office will release the result of enrollment applications on the SAPIENS system.

23 – Beginning of the period when students can make changes in enrollment in disciplines, via the SAPIENS system.

25 - Deadline for foreign graduate students to present to the Board of Interinstitutional and International Relations (DRI) their passport, identity card or portocol for obtaining proof of enrollment.

26 - Registration of freshmen for the first semester of 2015, in the offices of the respective graduate programs.

27 - English proficiency exam (DLA - 10h).

27- Enrollment of non-degree bound students (from 8 a.m. to 10 a.m.), at the School Registration Office.

27- Final adjustments to enrollment conducted by the students via the SAPIENS system.

MARCH / 2015

02 - Start of classes of the first semester of 2015.